

LINDSAY A. HAUSE

FREELANCE EDITOR, WRITER

CONTACT

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EDUCATION

BFA IN CREATIVE WRITING
• **BA IN ENGLISH**
LITERATURE MAY 2024

University of Montana
Missoula, MT 59812
Summa cum laude, GPA: 3.9

AAS IN NATURAL
RESOURCES: FORESTRY
AND WILDLIFE MAY 2018
Vermilion Community College
Ely, MN 55731 GPA: 4.0

KEY SKILLS

- Copyediting, line editing
- Organized, meticulous
- Project management
- Author relations
- Acquisitions support & manuscript evaluation
- Proficiency w/ industry tools: Jira, Confluence, Adobe Acrobat, Microsoft Suite, Google Suite, Calibre, Vault, Vista, and RightsPlatform

GENRES

Fantasy, science fiction, weird fiction, speculative fiction, folk horror, gothic horror, surrealism, magical realism, fantasy romance

OBJECTIVE

Detail-oriented, experienced writer and editor seeking a position in trade publishing to apply experience in small press, indie, and college publishing, while further refining skills in editing, communications, marketing, and creative criticism.

PUBLISHING EXPERIENCE

EDITORIAL ASSISTANT • MACMILLAN LEARNING

January 2025 – Present | Full-time contractor

- Edited and proofed eBooks, digital courseware, and book covers.
- Built and formatted custom PDF eBooks from source files.
- Conducted research for P&L data, inventory/sales data, and royalty information to support acquisition and publishing decisions.
- Drafted and processed permissions and royalty agreements.
- Tracked multiple concurrent titles, maintained schedules and informational databases, and communicated with project editors.
- Coordinated deliverables for editorial, production, design, operations, sales, and rights teams.
- ISBN metadata set up, management, and distribution.
- Inclusive access and access card metadata set up and tracking.
- Scheduled meetings, kept notes, followed up on tasks discussed.

FREELANCE EDITOR (SELF-EMPLOYED) • TILTED QUILL

January 2025 – Present | Part-time, project-by-project basis

- Led full editorial process for a 180,000-word fantasy romance novel: *Child of Shivay* by JR Cathers.
- Provided developmental editing, line editing, and copyediting.
- Maintained close, ongoing collaboration with authors.
- Evaluated manuscripts, acquired new author clients.

COLLEGE ECONOMICS EDITORIAL INTERN • W. W. NORTON & COMPANY

Part-time (3 months) | Spring Semester 2024

- Executed quick, accurate proofing and editing for multiple projects simultaneously, while tracking deadlines.

PUBLICATIONS

THE OVAL VOL. XV 2022

Fiction: “Footprints”

Photography:

“Snowcapped Sunshine”

“Winter’s Frozen Fathoms”

Poetry: Honorable Mention:

“Drifting”

THE OVAL VOL. XIV 2021

Fiction: “The Grey Man”

Photography:

“The Grandeur of Little Things”

“Day’s Last Light Over the
Tetons”

“Cloud Shadows Over Blodgett”

Poetry: “Felony Time Spent from
a Big City Complex”

ACCOLADES

- Opus Literary Arts Award, UMT
Conference of Undergraduate
Research (2024)

- Richard Drake Writing Award
(2023)

- Opus Scholarship in Creative
Writing (2023)

- Alice Passano Hancock
Davidson Scholarship (2022)

- President’s 4.0 List (Spring 2022,
Spring/Fall 2021)

- Dean’s List (Spring 2024,
Spring/Fall 2023, Spring/Fall
2022, Spring/Fall 2021)

- Prepared and formatted text and art manuscripts for print.
- Proofed alt text descriptions, updated learning objectives, and proofed closed captioning of author videos.
- Reviewed surveys and compiled data to determine interest levels regarding new eBook components.
- Researched, compiled, and maintained databases.

CO-EDITOR IN CHIEF, FICTION BOARD EDITOR • THE OVAL (UM’S UNDERGRADUATE LITERARY MAGAZINE)

5 months per position | Spring Semester 2024, Spring Semester 2023

- Read, evaluated, and selected undergraduate fiction submissions to publish in *The Oval*: Volumes 16 & 17.
- Copyedited selections, with adherence to *Chicago Manual of Style*.
- Communicated with authors, tracked permissions, and distributed author page proofs.
- Reviewed and signed off on final proof prior to publication.

TRADE EDITORIAL INTERN • BOILER HOUSE PRESS

Part-time (8 months) | Spring Semester 2023 and Fall Semester 2022

- Copyedited, proofread four titles for the Recovered Books series.
- Conducted meticulous text preparation, typesetting coordination, and added annotations.
- Provided publication proposal and drafted copy for book cover.

VOLUNTEER WORK

- Submission Reader – Missoula Writes: Missoula Public Library’s 16th Annual Writing Contest (Spring Semester 2024)
- Student Volunteer - UM English Department’s Student Evaluation Committee (SEC) (Fall Semester 2022)
- Communications Intern – UM Alumni Association’s Community Lecture Series (Spring Semester 2022)
- Submission Reader – Cutbank (UM’s Graduate Literary Magazine) (Spring Semester 2021)

ADDITIONAL WORK EXPERIENCE:

APPROX. 7 YEARS IN THE NATURAL RESOURCES FIELD

- Forestry Technician (Silviculture- TSI) – GS-0462-06/05
U.S. Forest Service: Missoula, MT
- Natural Resource Technician (Wildlife Research)
MN DNR: Grand Rapids, MN
- Managed deadline-driven work, crew coordination, data gathering and analysis, and complex project coordination.